

Health & Wellness Discount Policy



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Human Resources	January 28, 2020	6-2020	1	2
Subsection	Repeals By-law Number		Policy Number	
General	43-2014		HR-2-17	

Purpose

To encourage and promote the health & wellness of City Of Kenora employees by offering a discount on annual membership rates at the Kenora Recreation Centre.

Discount

City Of Kenora Council has authorized the Kenora Recreation Centre to reduce the annual membership for all City of Kenora employees by 30%.

Eligibility

All permanent City employees will be eligible for the discount, with the exception of Kenora Library and Handi Transit employees. Volunteer firefighters will also be eligible for the discount.

Conditions

1. Discount is only applied to the one year membership option
2. Discount is only for employees, not for spousal or family memberships
3. Discount is not retroactive
4. Payment of membership is in accordance with the Kenora Recreation Centre payment policies
5. Any changes to the rate or additional charges are the responsibility of the employee
6. Membership is non-transferable

Procedure

As part of the City's orientation program, new employees will review this policy and receive the Health & Wellness Discount Form which will be signed by a member of the Human Resources Team approving the employee for the Recreation Centre discount.

To receive the discount, employees will be required to present the completed Health & Wellness Discount form, along with a valid piece identification, to the Kenora Recreation Centre when registering for a membership.

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Administration

Kenora Recreation Staff will forward a copy of the membership initiation to the Human Resources staff for tracking purposes.

Upon termination of employment for any reason, the Human Resources Department will notify the Recreation Centre in writing so the membership rate can be adjusted accordingly.

The Human Resources Department, the Finance Department, or the Recreation Department will not negotiate outside this policy for any special agreements. All decisions are final. This is not a negotiated benefit.